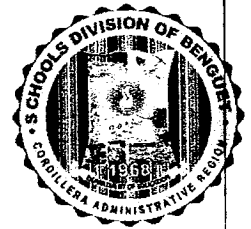




Republic of the Philippines
Cordillera Administrative Region
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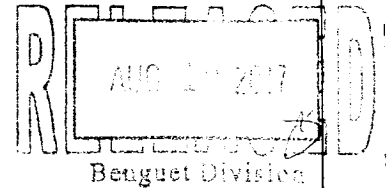


AUGUST 8, 2017

OFFICE MEMORANDUM

No. 145 s. 2017

DEPARTMENT OF EDUCATION



To: All SDO Employees

From:  **MARIE CAROLYN B. VERANO, CESO VI**
Schools Division Superintendent

Subject: Submission of Individual Performance and Development Plan (IPDP)

1. In order to come up with a comprehensive report of the training needs of the SDO Employees to be submitted to the Regional Office, all SDO Employees are advised to submit their IPDP to the HRD Section following the DepEd format on or before August 18, 2017.
2. Needs must be based on the Core Behavioral Competencies, Leadership Competencies and Core Skills stated in the IPDP.
3. Immediate dissemination of this memorandum is desired.